

# Rubric for Evaluating Report Cards

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Question:	Yes	No	Adjustments to Make to Get to Yes
Is the audience for the report clear?			
Is the purpose for the report clear?			
Is the contact information for the teacher and school clearly visible?			
Are the standards and performance indicators clearly defined and labeled?			
Does the language used match the audience and purpose for the report?			
Are teacher comments informative statements focused on learning goals and standards?			
Did we avoid language that leads to comparison of students?			
Can we provide examples based on student work?			
Do we distinguish between "Levels of Understanding" and "Frequency of Display?"			

Notes/Comments/Questions: